

## SECTION 2 - F

### FORM OF AUTHORITY FOR TENANTS'/RESIDENTS'/LEASEHOLDERS' ASSOCIATIONS TO ACT ON BEHALF OF MEMBERS

The effectiveness of any association depends upon its membership; the FPRA recommends that associations obtain from their members written authority to represent them. The completed forms should usually be kept by the secretary in a membership file.

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#### SAMPLE FORM OF AUTHORITY

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To: The.....ASSOCIATION

I/We .....

being the Lessee/Tenant of (Flat) No .....

and being a member of the ..... association

do hereby authorise the..... association

to act and make representations on my/our behalf in discussions and negotiations with the landlord for the time being (as defined under the Landlord and Tenant Act 1985), including immediate and superior landlords and with the landlords duly appointed agent(s) or representative(s) on matters concerning:

- the administration of buildings at .....
- rents
- service charges
- repairs
- maintenance
- upkeep and improvements at .....

and I/we do further authorise the ..... association

to act and make representations on my/our behalf in discussions and negotiations with any relevant third party on matters of common interest to residents

at .....

Signed\* ..... Dated.....

*\*NOTE: If flat is held in joint names, all parties should sign: if flat is held by a company, signature should be by that company's duly authorised agent.*

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